

CSE TELEPHONE TELLER USER'S GUIDE

Accessing Telephone Teller is quick, easy and free. Whether at home, at the office or on the go, we're ready when you're ready. **Here's how:**

- DIAL:** (860) 249-0197 or 1-800-458-1319 (outside of Hartford)
ENTER MEMBER NUMBER, followed by #
ENTER ACCESS CODE, followed by #
ENTER AN OPTION:
1 for **Account and Loan Inquiries**
2 for **Payments, Transfers, Withdrawals**
3 for **Other Activities**

To return to the **MAIN MENU**, PRESS * (the star symbol) at any time.

<p>① Account and Loan Inquiries</p> <p>① Balances 1 Regular shares 2 Share draft 3 Other</p> <p>② History 1 List of deposits 2 List of withdrawals 3 Dividends earned year-to-date 4 List of all activity</p> <p>③ Cleared Share Drafts 1 List of share drafts on your account 2 Specific share drafts on your share draft account</p> <p>④ Loans 1 Balance & payment on loan 2 Loan interest paid year-to-date</p>	<p>② Payments, Transfers, Withdrawals</p> <p>① Loan Payments 1 From regular shares 2 From share draft 3 From other account</p> <p>② Transfers 1 Regular shares to share draft 2 Share draft to regular shares 3 Select account to transfer</p> <p>③ Not In Service</p> <p>④ Check Withdrawals 1 Mail a check from regular shares 2 Mail a check from specified account 3 Pick up check from regular shares 4 Pick up check from specified account</p>	<p>③ Other Activities</p> <p>① Go to a Different Member Account</p> <p>② Savings Rates</p> <p>③ Loan Rates</p> <p>④ Change Your Access Code</p> <p>⑤ Stop Payment(s)</p> <p>⑥ Lost or Stolen ATM/Visa</p>
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Helpful Hints:

- Account numbers are one or two digits. Loan numbers are 3 digits.
- After you login, experienced users can enter their next selection at any time before the speaker stops.
- No decimal is needed when entering dollar amounts. (Example: \$50.00 would be 5000#)
- Maximum Transfer: \$15,000. Maximum Check Withdrawal: \$10,000.
- To end the call, just hang up.